

Hayward Twin Oaks Montessori School—Board of Director Minutes

Thursday, July 29, 2021@ 5:00 P.M.

745 Sandpiper Common, Livermore CA 94551

1) Call to Order

5:06 P.M.

1. The meeting was called to order by Jamila McCallum.

a) Attendance

A—Absent, AA—Apologized Absence, P—Present, T—Tardy

Twin Oaks Board Members

Casquejo-Johnston, Luz	P	McCallum, Jamila	P
Evangelista, Bernie	P	McMahon, Rick	P
Fletcher, Sharon	AA	Schenone, Joe	P

b) Reading of the Mission Statement by Luz Casquejo-Johnston.

c) Acknowledgements:

- Elaine Blasi acknowledged Jamila McCallum and Luz Casquejo-Johnston for their work in a meeting to plan the agenda and sort out the details of the Superintendent’s Contract
- Elaine Blasi acknowledged Rick McMahon for his continuing work with the bank.
- Elaine Blasi acknowledged Dan White for keeping notes about the meeting.
- Elaine Blasi acknowledged Mwanaisha Sims and Dan White for their work in planning a retreat for the Board.
- Elaine Blasi acknowledged the work of Mwanaisha Sims in performing an audit of the various school handbooks through an anti-bias, anti-racist lens.

2. Public Comment

5:15 P.M.

- There was no public comment.

3. Approval of the Agenda

5:15 P.M.

Approved. Motion to Approve. Seconded. In Favor—3. Opposed 0 Abstain 0

YES JS RM LC-J, JM, BE

c) Approval of 2021-22 Board Meeting Calendar

Elaine Blasi explained that she had followed the Board’s instructions to set regular meeting dates for the fourth Thursday of each month. She noted November, December, and February meetings as exceptions due to holidays. The board also acknowledged the likelihood of a special meeting to consider the Independent Study policy and a fall retreat.

APPROVED	Motion to Approve	Seconded	In favor—3	Opposed 0	Abstain 0
YES	LC-J	BE	JM, RM, JS		

d) Revisions to Superintendent’s Salary Scale

The salary scale as currently written is for 224 workdays. Both Elaine Blasi, as Superintendent, and members of the Board working on the contract propose that the number of contract days for the Superintendent’s contract be set at 210 days.

APPROVED	Motion to Approve	Seconded	In favor—3	Opposed 0	Abstain 0
YES	LC-J	JS	BE, JM, RM,		

Elaine Blasi noted that her current salary is drawn from the Principal’s scale, not the Superintendent’s scale by agreement between the Superintendent and the Board, recognizing financial realities for the school.

e) Approval of the Superintendent’s 2021-22 Contract

APPROVED	Motion to Approve	Seconded	In favor—3	Opposed 0	Abstain 0
YES	RM	LC-J	BE, JM, JS		

6. Item for Discussion

6:15 P.M.

The Friends of Hayward Montessori Board exist to be a fundraising arm of the Board the school. The group formed before the Hayward Twin Oaks Montessori Board officially took office on July 1, 2021. They are looking for the Board of Directors to define the scope of work for the Friends as the Friends are a subsidiary of the Board.

In discussion, Board members noted that the primary role for the Friends was always intended to be raising money through the Capital Campaign required to

build the campus intended for the school and to recruit others to the Friends who are committed to the same purpose. The Friends would interact with the to-be-hired Advancement Director and to-be-hired Capital Campaign Consultant, the former to be hired by the Superintendent, the latter by the Superintendent and the Board of Directors. A member of the Board would endeavor to be present as a liaison for all meetings of the Friends to ensure smooth communication between the Board and the Friends.

The Board proposes to consult the school's attorneys for assistance in making the relationship between the Friends and the Board clear and to reach out to other non-profit organizations that have had similar arrangements for a fund-raising arm to learn from their models.

7. Adjournment

6:30 P.M.

Jamila McCallum adjourned the meeting.