

Hayward Twin Oaks Montessori School - Board of Directors Minutes

Thursday, April 29, 2021 @ 5:00PM

745 Sandpiper Common, Livermore, CA 94551

1) Call to Order

5:05pm

The meeting was called to order by Board Member Rick McMahon.

a) Attendance

A – Absent, AA – Apologized Absence, P – Present, T – Tardy

Twin Oaks Board members

Casquejo Johnston, Luz	P	McCallum, Jamila	P
Evangelista, Bernie	P	McMahon, Rick	P
Fletcher, Sharon	A	Schenone, Joe	P

b) Reading of Mission Statement, by Jamila McCallum.

Jamila McCallum read the Mission Statement of Silver Oaks School. Until such time as the Twin Oaks board adopts a mission statement for the school, the existing statements for both the Golden Oaks and Silver Oaks School will be read at Twin Oaks board meetings.

c) Acknowledgements:

- Elaine Blasi acknowledged Carmen Ruiz of the Silver Oaks staff who will, beginning July 1, 2021, provide clerical assistance and other staff support to the Twin Oaks board and the board's Secretary.
- Elaine Blasi also acknowledged Bernie Evangelista, Jamila McCallum, and Rick McMahon for their attendance at the Foundation board meeting on April 27, and Bernie Evangelista and Jamila McCallum for their attendance at the joint meeting of the boards of Golden Oaks and Silver Oaks schools the previous week.

2) Public Comment

5:10pm

- There was no public comment offered.

3) Approval of the Agenda

5:10pm

Approved	Motion to Approve	Seconded	In Favor – (number of members in favor)	Opposed -	Abstain -
YES	LCJ	RM			

4). Consent Agenda

5:20pm

- Approval of Minutes
- Communications

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Approved	Motion to Approve	Seconded	In Favor –	Opposed -	Abstain -
Yes					

5). Items for Discussion

5:30pm

- Mwanaisha Sims asked Luz Casquejo-Johnston and Joe Schenone to provide historical background and perspective regarding Golden Oaks from its founding in 2008 and its evolution to the point of pursuing a merger with Silver Oaks. Elaine Blasi and Rick McMahon then provided historical background and perspective regarding Silver Oaks from the time of its founding in 2013. Key people in the move to merger were noted. Rick McMahon also noted the connections made by the Silver Oaks board with Red Hook, regarding site identification, and Campbell and Company, regarding a capital campaign to fund the new campus.
- Dan White asked the members to identify what they saw needing to be accomplished prior to July 1. Topping the list was the examination, development, and adoption of a budget to be implemented July 1. The budget will be the first agenda item for the board-designate at its May meeting. The discussion will include the identification of the various income streams to support operations. Once the Twin Oaks budget is adopted, it will be communicated to the boards of Golden Oaks and Silver Oaks and included in Elaine Blasi's report to the Hayward Unified School District for LCAP purposes prior to July 1.
- Another major task is for the board-designate to adopt the job description for the Superintendent and prepare a contract to be executed on July 1. There has been substantial preparatory work on the job description and state requirements that Luz Casquejo-Johnston will endeavor to secure from those who have done the research.
- Third, the group agreed to read the by-laws of both Golden Oaks and Silver Oaks schools. For the purposes of the school's charter, the Silver Oaks document governs Twin Oaks operations until Twin Oaks adopts its own. The group specifically agreed to examine the Silver Oaks by-law regarding the nomination of new members in anticipation of establishing a Nominating Committee.
- Finally, the group agreed that several items need to be examined to inform the board designate about such matters as the Charter School Calendar and the Employee and Family Handbooks. These materials will be sent to members by Elaine Blasi.

6). Items for Board Consideration

6:00pm

- a) Writing board norm

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- b) Brainstorming a skeleton Strategic Plan
- c) Insuring alignment between such school statements as the Mission, Vision and handbooks and the school's commitment to Anti-Bias, Anti-Racist operations.

7). Adjournment

6:30pm

Approved	Motion to Approve	Seconded	In Favor –	Opposed -	Abstain -
Yes	LCJ	JM			

Notices: Hayward Twin Oaks Montessori School is nonsectarian in all its programs, admissions policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. In compliance with the Americans with Disabilities Act (ADA) and upon request, Twin Oaks may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals, who require appropriate alternative modification of the minutes in order to participate in Board meetings, are invited to contact the School at (510) 370-3334.