

# Silver Oak High School - Board of Directors Minutes

Thursday, February 4, 2021 @ 6:00PM

28826 Bailey Ranch Rd, Hayward, CA 94542

<https://us02web.zoom.us/j/2616519564?pwd=K3FiUXRpakVzZGtRdmkvSDdEMnlyUT09>

or +1 669 900 9128, Meeting ID: 261 651 9564, Password: SOBoard



## 1) Call to Order

6:02pm

The meeting was called to order by TB

### a) Attendance

A – Absent, AA – Apologized Absence, P – Present, T – Tardy

### Silver Oak HS Board members

Bauer, Tom	P	Eckart, Helga	P
Bichard, Murielle	P	McMahon, Rick	P
Cespedes, Vinnie	P		

b) Reading of Mission Statements, by Tom Bauer.

c) Acknowledgements: None

## 2) Public Comment

There was no public comment

## 3) Approval of the Joint Meeting Agenda

Approved	Motion to Approve	Seconded	In Favor – 5	Opposed - 0	Abstain - 0
YES	MB	VC	TB, MB, VC, HE, RM		

## 4) Consent Agenda

a) Approval of Minutes from the prior Regular Meeting on Thursday, January 7, 2021

b) Communications

1. Treasurer's report

2. Principal's report

3. Superintendent's report – merger, leadership tasks, capital campaign, facility

⇒ Murielle pulled out the 3 communication reports.

- Finance: Cash flow projection (chart from Charter Vision) is really off. Can it be updated?
- Principal report: Enrollment is now at 213 students. Silver Oak has lost 6 senior students, which is worrisome. Elaine explained that those students transferred to other schools more appropriate for their needs, or which require less graduation requirements.
- Superintendent report: With the merge, started reviewing the vendors used by each school. Asked which vendors and what the timeline is to bring some of those contracts for board approval. Talking mostly about back office provider, and eventually workers comp and liability insurance. Will they be approved jointly with GO board?

**Action item: Discuss vendor contracts approval at next Finance Committee meeting.**

# Silver Oak High School - Board of Directors Minutes

Thursday, February 4, 2021 @ 6:00PM

28826 Bailey Ranch Rd, Hayward, CA 94542

<https://us02web.zoom.us/j/2616519564?pwd=K3FiUXRpakVzZGtRdmkvSDdEMnlyUT09>

or +1 669 900 9128, Meeting ID: 261 651 9564, Password: SOBoard



⇒ Tom had a question on the Principal report, wanted to know if CAASP testing will be in person, or virtual. For BACSAC (sports), will Silver Oak participate? Still waiting to hear from BACSAC. For now, no sport practice is happening (even if it is allowed by county).

## Motion: Approve the consent agenda.

Approved	Motion to Approve	Seconded	In Favor – 5	Opposed - 0	Abstain - 0
YES	MB	HE	TB, MB, VC, HE, RM		

## 5) Items for Board Consideration

### a) Approval of the 2019-2020 Financial Audit report

- This report was tabled last month as some changes were not incorporated.
- Changes done: restricted amounts (ASB funds & low performing student) were different between unaudited report & audit. For 2<sup>nd</sup> interim report (in March), the beginning balance should show an adjustment for restricted funds (no change to total funds). Other changes were regarding STRS rates and board member terms.

## Motion: Approve the 2019-2020 financial audit report.

Approved	Motion to Approve	Seconded	In Favor – 5	Opposed - 0	Abstain - 0
YES	TB	MB	TB, MB, VC, HE, RM		

### b) Approval of the 2019-2020 Tax returns

- Rick indicated that the forms were reviewed by Murielle.

## Motion: Approve the 2019-2020 tax returns.

Approved	Motion to Approve	Seconded	In Favor – 5	Opposed - 0	Abstain - 0
YES	RM	MB	TB, MB, VC, HE, RM		

## Action item: For California tax return, pay the \$10 by deadline.

### c) Approval of the 2019-2020 SARC report

- Murielle: Had a question about the graduation rates (not showing 100%). Elaine explained that 2 rates are calculated. For internal rate, only dropouts are included. Not the students repeating a grade or transferring to another school.
- Helga: For the facility section, she inquired about the Good repair status, who did the assessment (SO, or HUSD), and which guidelines were followed.

# Silver Oak High School - Board of Directors Minutes

Thursday, February 4, 2021 @ 6:00PM

28826 Bailey Ranch Rd, Hayward, CA 94542

<https://us02web.zoom.us/j/2616519564?pwd=K3FiUXRpakVzZGtRdmkvSDdEMnlyUT09>

or +1 669 900 9128, Meeting ID: 261 651 9564, Password: SOBoard



## Motion: Approve the 2019-2020 SARC report.

Approved	Motion to Approve	Seconded	In Favor – 5	Opposed - 0	Abstain - 0
YES	MB	VC	TB, MB, VC, HE, RM		

## d) Approval of the 2020-2021 temporary suspension of senior internship requirement

- Seniors cannot go anywhere to do their internship. One student is doing it virtually.

## Motion: Approve the 2020-2021 temporary suspension of senior internship requirement.

Approved	Motion to Approve	Seconded	In Favor – 5	Opposed - 0	Abstain - 0
YES	VC	RM	TB, MB, VC, HE, RM		

## e) Approval of the 2021-2022 school calendar

- Calendar has been developed jointly with Golden Oak. Verified with HUSD that their breaks coincide. Calendar is the same for all grades, except a couple of Professional Development days. First and last days are different for SO & GO.

## Motion: Approve the 2021-2022 school calendar.

Approved	Motion to Approve	Seconded	In Favor – 5	Opposed - 0	Abstain - 0
YES	VC	MB	TB, MB, VC, HE, RM		

## 6) Items for Discussion

### a) Anti-bias / Anti-racist (ABAR) committee update & activity

- Helga is taking seriously being on this committee. Awareness is important. Need to look at this from different angles. Everybody has different histories. Committee is still working on the goals, and how to prioritize them. Would like to have more people with different perspectives (for now Roman, Amy, and Helga).
- Tom commented that this topic was discussed at the retreat. But after, it was dumped on volunteers without guidance. Could ask Mwanaisha for help.
- Next committee meeting is scheduled on Feb 17 or 18. The purpose of this committee is to develop a list of goals, and document its preliminary work, to send to the new board. Activity results will be analyzed and if needed will be reported at next board meeting.

ABAR activity: How can/should we adjust the board meeting practices & processes to be accessible and inclusive of diverse voices and ideas?

- This is a follow up from last month activity. All suggestions received were combined. The activity is to indicate which item you support the most or that you resonate with.

# Silver Oak High School - Board of Directors Minutes

Thursday, February 4, 2021 @ 6:00PM

28826 Bailey Ranch Rd, Hayward, CA 94542

<https://us02web.zoom.us/j/2616519564?pwd=K3FiUXRpakVzZGtRdmkvSDdEMnlyUT09>

or +1 669 900 9128, Meeting ID: 261 651 9564, Password: SOBoard



## 7) Adjournment

7:18pm

Approved	Motion to Approve	Seconded	In Favor – 5	Opposed - 0	Abstain - 0
YES	TB	MB	TB, MB, VC, HE, RM		

Notices: Silver Oak High School, a Public Montessori Charter School, is nonsectarian in all its programs, admissions policies, employment practices, and all other operations. The school does not discriminate against any person on the basis of ethnicity, national origin, gender, or disability. In compliance with the Americans with Disabilities Act (ADA) and upon request, Silver Oak may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals, who require appropriate alternative modification of the minutes in order to participate in Board meetings, are invited to contact the School at (510) 370-3334.