

Silver Oak High School - Board of Directors Minutes

Wednesday, August 12, 2020 @ 6:00PM

28826 Bailey Ranch Rd, Hayward, CA 94542

<https://us02web.zoom.us/j/85691596787?pwd=Tjl1QWFVaGVQRW1wY3Vpd001UIJ1UT09>

or +1 669 900 9128, Meeting ID: 856 9159 6787, Password: 250251



1) Call to Order

6:02pm

The meeting was called to order by TB

a) Attendance

A – Absent, AA – Apologized Absence, C – Call-In, P – Present, T – Tardy, U – Unable to Reach

Silver Oak HS Board members

Bauer, Tom	P	Eckart, Helga	P
Richard, Murielle	P	McMahon, Rick	P
Cespedes, Vinnie	T	Pagel, Chris	P

b) Reading of Mission Statements, by Tom Bauer.

c) Acknowledgements

- Elaine thanked Yanira for working on the employee handbook in such a short time.

2) Public Comment

There was no public comment

3) Approval of the Agenda

Approved	Motion to Approve	Seconded	In Favor – 5	Opposed - 0	Abstain - 0
YES	CP	MB	TB, MB, HE, RM, CP		

4) Consent Agenda

a) Approval of Minutes from the prior Regular Meeting on Thursday, July 2, 2020

b) Communications

1. Treasurer and Finance Committee
2. Principal's Report

c) Approval of the Bylaws Appendices (updates for Tom Bauer's term approved 6/04/2020)

⇒ MB pulled out the Principal's report to ask information regarding "ABA 1505 Performance Category 19/20, being a Middle Performing Charter School".

Action item: EB to send information about this rating.

Motion: Approve the consent agenda.

Approved	Motion to Approve	Seconded	In Favor – 5	Opposed - 0	Abstain - 0
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5) Items for Board Consideration

a) Approval of the 2020-2021 Consolidated Application for Title I-IV funding

Motion: Approve the 2020-2021 Consolidated Application for Title I-IV funding

Approved	Motion to Approve	Seconded	In Favor - 5	Opposed - 0	Abstain - 0
YES	TB	RM	TB, MB, HE, RM, CP		

b) Approval of the 2020-2021 Education Protection Account (EPA) expenses

Vinnie joined at 6:19pm

Motion: Approve the 2020-2021 EPA expenses

Approved	Motion to Approve	Seconded	In Favor - 6	Opposed - 0	Abstain - 0
YES	MB	RM	TB, MB, VC, HE, RM, CP		

c) Approval of the updated 2020-2021 budget

Tabled to September to plan a Finance Committee meeting, have more time to review the changes, and adding the Learning Loss Mitigation Funding.

d) Approval of the updated 2020-2021 Family handbook

Changes suggested by MB last month were integrated, except for adding the annual notices (requires some research and additional time).

Motion: Approve the updated 2020-2021 Family handbook as presented.

Approved	Motion to Approve	Seconded	In Favor - 6	Opposed - 0	Abstain - 0
YES	HE	MB	TB, MB, VC, HE, RM, CP		

Action item: Annual notices will be posted on the web site when ready (by October if possible), then added to the Family handbook as part of the next revision.

e) Approval of the 2020-2021 Employee handbook

MB emailed comments to Elaine and Yanira.

Motion: Approve the 2020-2021 Employee handing, pending changes from MB are integrated and put under consent agenda for September board meeting.

Approved	Motion to Approve	Seconded	In Favor - 6	Opposed - 0	Abstain - 0
YES	TB	MB	TB, MB, VC, HE, RM, CP		

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Action item: Yanira to send changes to MB before the September board meeting.

f) Approval of the updated 2020-2021 safety protocols School Reopening Plan

Lowest risk right now, based only on distance learning implementation.

Lots of constant changes to follow, as dictated per the guidelines from Alameda County.

Helga asked who will be the go-to person to implement this plan. Still need to name a liaison, which will be designated by the admin team, and will be part of the Safety committee.

Physical barriers for the office have already been installed. Not deemed necessary for Counsellor and Mental Health for now.

Once resuming classes on campus, this plan will be revised and re-submitted to the board. Depending when authorization come, it will depend where we are in the quarter before making changes. That will most likely coincide with the 2nd semester.

Motion: Approve the 2020-2021 revised budget, with the following changes: split

Approved	Motion to Approve	Seconded	In Favor - 6	Opposed - 0	Abstain - 0
YES	HE	MB	TB, MB, VC, HE, RM, CP		

6) Items for Discussion

a) Payroll Protection Program (PPP) loan update

Silver Oak received a loan of \$430,000. The question is how much money to ask for forgiveness if any. You have to use at least 60% of PPP funds towards salary, which was done. We may first observe other schools when it's time for them to ask for forgiveness, before making a decision. Forgiveness can be asked 24 weeks after receiving the money.

7) Adjournment

7:30pm

Approved	Motion to Approve	Seconded	In Favor - 6	Opposed - 0	Abstain - 0
YES	VC	CP	TB, MB, VC, HE, RM, CP		

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