

Silver Oak High School - Board of Directors Special Meeting - Minutes

Thursday, March 14, 2019 @ 6:30PM

Silver Oak High School, 951 Palisade St, Hayward CA 94542

325 Carlston Ct, Vista, CA 92083



1) Call to Order

The meeting was called to order at 6.32pm by TB

a) Attendance

A – Absent, AA – Apologized Absence, C – Call-In, P – Present, T – Tardy, U – Unable to Reach

P	Bauer, Tom	P	Harty, Linda	T	Pagel, Chris
P	Bichard, Murielle	C	Irias, Cesar	AA	Warden, Delisle
AA	Cespedes, Vinnie	AA	Lozano, Adolfinia	A	Yue, Vince
AA	Eckart, Helga	P	Martinez, Cesar		
P	Gayle, Steve	P	McMahon, Rick		

Meeting confirmed as quorate

b) Reading of Silver Oak Mission Statement – English by Linda Harty there were no Spanish Speakers in attendance

CP Joined the Meeting

c) Acknowledgements

EB acknowledged MB for all her work in organizing the auction dinner and apologized for not thanking her on the night. MB had given EB a list of everyone who needed thanking but did not include herself on the list EB then read out. The event raised just under \$10,000.

CP acknowledged TB for his speech at the auction dinner which gave a great explanation of SOHS's situation and was a great way to kick off the evening.

2) Public Comment

There was no public comment.

3) Approval of the Agenda

MB requested that the approval of the spending plan be removed from the agenda.

Approved	Motion to Approve	Seconded	In Favor – 8	Opposed 0	Abstain 0
Yes	SG	CP	TB, MB, SG, LH, CI, CM, CP, RM,		

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4) Guest Speakers

Shoshana Grammer from Campbell and Company Campaign Services joined us to outline the proposal in more detail and answer questions from Board Members. Shoshana clarified their role as facilitating the Board to be able to run the capital campaign. They would provide tools, training and ongoing guidance through regular (virtual) meetings. Board members clarified items around the challenges of our specific situation, whether the amount we were trying to raise and the timescale were realistic and some details around the contractual element.

5) Consent Agenda

a) Communications

1. Principal's Report

Approved	Motion to Approve	Seconded	In Favor - 8	Opposed 0	Abstain 0
Yes	SG	MB	TB, MB, SG, LH, CI, CM, CP, RM,		

6) Items for Board Consideration / Actions

Items were taken out of order while EB escorted our guest.

c) Vote to Remove Vince Yue from the Board due to job relocation to Singapore

Approved	Motion to Approve	Seconded	In Favor - 8	Opposed 0	Abstain 0
Yes	LH	MB	TB, MB, SG, LH, CI, CM, CP, RM,		

a) Approval of the material revision with the amends suggested by MB

Approved	Motion to Approve	Seconded	In Favor - 8	Opposed 0	Abstain 0
Yes	SG	CM	TB, MB, SG, LH, CI, CM, CP, RM,		

7) Discussion/Information Items

Items were taken in reverse order

c) SOHS Debut Dinner on Friday May 3, 2019

TB outlined the purpose of the event and expectations of Board Members and thanked CM for setting up the Google docs spreadsheet to record potential invitees which was growing. The purpose is to introduce SOHS to the community

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and start the process of building ongoing relationships for future fundraising although it is hoped we will also be able to raise some funds through the event. All Board members were asked to add names and emails. EB suggested that we not only include people we know but also local community members we know of. LH asked if local realtors may be good contacts.

b) Board Committees

TB suggested that we needed to review which committees belonged to the Board and which ones should now sit with the school. He suggested this was something to include at our retreat. CP suggested that all committees follow a similar format with a clear mission and regular reports and calendar of meetings so that any board member with an interest could attend. LH supported this. SG suggested we look at the tasks that need completing and where those tasks would best sit in terms of committees. MB felt this was more urgent and should not wait until the retreat. There was general agreement that this discussion was important and sooner rather than later so this will be an agenda item for the next board meeting.

a) Capital Campaign Fundraising

Further to the discussion with Shoshana this proposal and clarifications were discussed in more detail and pros and cons identified and concerns raised. The need for a development director to support the campaign was also discussed.

8) Adjournment

Approved	Motion to Approve	Seconded	In Favor - 8	Opposed	Abstain
Yes	SG	TB	TB, MB, SG, LH, CI, CM, CP, RM,	0	0

The meeting was adjourned at 8.47pm by TB.

Addendum – Vince Yue had provided his resignation to SG via Email. SG expressed our thanks for his support.

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