

# Silver Oak High School - Board of Directors Minutes

Thursday, December 20, 2018 @ 6:30PM

Silver Oak High School, 951 Palisade St, Hayward CA 94542

325 Carlson Ct. Vista, CA 92083



## 1) Call to Order

The meeting was called to order at 6.31PM by TB

### a) Attendance

A – Absent, AA – Apologized Absence, C – Call-In, P – Present, T – Tardy, U – Unable to Reach

P	Bauer, Tom	AA	Gayle, Steve	P	Pagel, Chris
P	Bichard, Murielle	P	Harty, Linda	T	Warden, Delisle
AA	Cespedes, Vinnie	C	Irias, Cesar	A	Yue, Vince
P	Eckart, Helga	P	Lozano, Adolfina		

Meeting confirmed as quorate

- b) Reading of Silver Oak Mission Statement – English by Helga Eckart Spanish by Adolfina Lozano
- c) Acknowledgements: MB acknowledged TB for reaching out to friends, business and family networks to fund raise for the school.

## 2) Guest Speakers

This item was postponed till later in the Agenda as Aditi Goel was delayed.

## 3) Public Comment

There were no members of the public in attendance.

## 4) Approval of the Agenda

Approved	Motion to Approve	Seconded	In Favor – 7	Opposed	Abstain
Yes	CP	LH	TB, MB, HE, LH, CI, AL, CP	0	0

## 5) Consent Agenda

- a) Approval of Minutes from the prior Regular Board Meeting on Thursday, November 15, 2018
- b) Communications
  1. Treasurer & Finance Committee
  2. Governance Committee
  3. Principal's Report

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Yes	MB	LH	TB, MB, HE, LH, CI, AL, CP	0	0

## 6) Facilities Update

We were unable to connect with Marisa from Red Hook so moved to item 7a on the Agenda

## 7) Items for Board Consideration / Actions

- a) Q&A (if any) and vote on board member candidate: Cesar Martinez (12/10/2018 - 06/30/2021)

Approved	Motion to Approve	Seconded	In Favor – 7	Opposed	Abstain
Yes	CP	TB	TB, MB, HE, LH, CI, AL, CP	0	0

Aditi Goel arrived

DW joined the meeting

## 2) Guest Speakers

We returned to item 2 on the Agenda.

Aditi was introduced to the board by Tom and thanked for the work she had undertaken so far.

Main Points:

- the need for an awareness campaign
- the need to have one individual as a Development Director to oversee a capital campaign
- the need to adopt a fundraising strategy
- the need to invest in fundraising activity
- the Silver Oak story is one that people were enthusiastic about

## 6) Facilities Update

Marisa Quintanar from Red Hook joined the meeting by phone and we returned to item 6 on the agenda. Marisa outlined the current position regarding Red Hooks search for property for SOHS and the next steps.

Main points were:

- Still awaiting a response regarding offer on the Y

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- Environmental Report on Mission Blvd Property is back and Red Hook recommend this is therefore not a suitable location for a School
- A report of on-market properties was shared with the Board, none of these were felt suitable for SOHS
- A report of off-market properties was shared with the Board, while some of these may be suitable further research is needed and also the cost of development may put these out of our price range without a substantial capital campaign
- Marisa confirmed that costing would be based on Stick Build which is more affordable than modular despite perceptions to the contrary

## Next Steps for Red Hook and SOHS:

- Red Hook to review the 16 off-market properties to identify ownership, last purchase price, zoning information and general viability information
- SOHS Board to consider its ability to contribute to purchase price through a capital campaign to increase options. This would either be required at time of purchase or if opt for a 2 stage building process a bit later in the process.

Call with Marisa was closed and the board was given a further update by TB:

## Main Points:

- Not optimistic regarding success of offer on Y so need to consider alternatives
- Elaine and Tom looking into alternatives to Sunset Campus. Highlands and Cherryland are preferred if a 3-5 year lease can be secured.

## 7) Items for Board Consideration / Actions

We returned to item 7 on the Agenda and all items followed the outlined agenda order from this point on.

### b) Renewal of the Red Hook Engagement for another 4 months

TB confirmed this was under the same terms as previously agreed and there remains no cost to SOHS at this stage in our engagement with Red Hook.

Approved	Motion to Approve	Seconded	In Favor - 9	Opposed	Abstain
Yes	DW	HE	TB, MB, HE, LH, CI, AL, CM, CP, DW	0	0

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- c) Approval of the updated 2018-2019 budget - for 1st Interim was presented by MB

Approved	Motion to Approve	Seconded	In Favor - 9	Opposed	Abstain
Yes	MB	TB	TB, MB, HE, LH, CI, AL, CM, CP, DW	0	0

- d) Approval of the 2018-2019 1st Interim report (actuals till Oct 31) was presented by MB

Approved	Motion to Approve	Seconded	In Favor - 9	Opposed	Abstain
Yes	MB	CP	TB, MB, HE, LH, CI, AL, CM, CP, DW	0	0

- e) Approval of the 2017-2018 Financial Audit report was presented by TB

Financial statements presented fairly, no findings and no recommendations.

Approved	Motion to Approve	Seconded	In Favor - 9	Opposed	Abstain
Yes	CP	MB	TB, MB, HE, LH, CI, AL, CM, CP, DW	0	0

CP confirmed that we will need to select a new auditor/firm for next year as we have reached our 6 year limit with current auditor.

## 8) Information Item

HE had some comments on the Executive Committee Terms of Reference. TB asked her to liaise with LH.

AL Left the Meeting

## 9) Adjournment into Closed Session

The Board adjourned into closed session at 8.38pm to consider 2 Confidential Student Discipline Matters.

## 10) Reconvene into Open Session

The Board reconvened into open session at 9.05pm to report activities taken in closed session:

- a) Charter School Board Consideration of Confidential Student Discipline Regarding Matter 01 – Panel recommendation upheld

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Approved	Motion to Approve	Seconded	In Favor - 7	Opposed	Recused
Yes	DW	HE	TB, MB, HE, CI, CM, CP, DW	0	1 LH

## b) Charter School Board Consideration of Confidential Student Discipline Regarding Matter 02 – Panel recommendation upheld

Approved	Motion to Approve	Seconded	In Favor - 7	Opposed	Recused
Yes	TB	CP	TB, HE, LH, CI, CM, CP, DW	0	1 MB

## 11) Adjournment

Approved	Motion to Approve	Seconded	In Favor - 8	Opposed	Abstain
Yes	LH	DW	TB, MB, HE, LH, CI, CM, CP, DW	0	0

The meeting was adjourned at 9.11pm by TB

### Summary of Actions:

- Approved Minutes from 15th November to be placed in Dropbox and sent to Dyane to upload to website – LH
- Board Members Contact Information and Terms to be updated with CM's info
- Agenda Item for Future Board Meeting – Agree next steps for Board relating to report from AG on fundraising and awareness raising
- Board to consider its ability to enter into Capital Campaign to commit more funds for new development
- Elaine/Tom to continue to pursue other lease options with HUSD
- Executive Committee ToR to be reviewed – HE & LH

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